



# ANNUAL APPLICATION FOR ACTIVE PARISHIONER TUITION DISCOUNT

## SCHOOL YEAR 2026 – 2027

(Completed Application Forms with Parish Verification must be submitted to School Office by March 31, 2026)

For those families who are active, registered and participating members of Saint Michael Church, Saint Michael Catholic School offers a tuition discount. The reduced rate will become effective when the tuition agreement form, approved/signed by the pastor or his authorized representative, is received in the School Office. Criteria used in determining “active, registered and participating” membership would include:

- At least one parent/guardian must be Roman Catholic and registered as parishioner(s) in the parish records.
- The parent(s)/guardian and child(ren) must regularly attend weekend (Sunday) Masses at the parish.
- The parent(s)/guardian must consistently support the parish financially, as verified over the past calendar year (tax year).
- Regular involvement of parent(s)/guardian and/or child(ren) in a parish ministry will also be given favorable consideration.

**I understand and accept the provisions of this policy, and I desire to apply for the active, registered and participating parishioner tuition discount offered by Saint Michael School to me. I agree that my contribution history to St. Michael Church may be released to St. Michael School for the purpose of verifying my financial support of the parish. Further, I understand that our family will be responsible for participating in at least one parent volunteer opportunity per quarter through our Advancement Office.**

\_\_\_\_\_  
NAME OF STUDENT (Last, First)

\_\_\_\_\_  
PARENT/GUARDIAN NAME (print)

\_\_\_\_\_  
FAMILY NAME (as registered with parish)

\_\_\_\_\_  
PARENT/GUARDIAN SIGNATURE

\_\_\_\_\_  
DATE

Are you active in a parish ministry?  YES  NO

If yes, which one(s)? \_\_\_\_\_

\* \* \* \* \*

(This portion to be completed by the church office.)

### PARISH VERIFICATION

I verify that the above named parent/guardian is a registered, active and participating member of this parish and is eligible for the corresponding tuition discount.

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

NAME \_\_\_\_\_ POSITION \_\_\_\_\_





# SAINT MICHAEL PARISH VERIFICATION ELIGIBILITY GUIDELINES

## REGISTRATION

- One must be officially registered as a parishioner of St. Michael, as recorded in our parish database. Call the parish office (808-637-4040) for further information.
- If recently registered at St. Michael (within past six months), a statement from former parish of “active, registered and participating” status at that parish will be accepted to qualify for tuition discount until regular parishioner status can be established at St. Michael Church.
- Registration requirement applies to the custodial parent/guardian of child.

## REGULAR ATTENDANCE

- Catholics are obliged to attend Mass on Sundays and Holy Days of Obligation. This standard is an ancient one in our tradition, provided to help the Catholic maintain regular contact with the Word of God, the Eucharist and one’s faith community. Parents of Catholic students should be particularly aware of this teaching of the Church.
- Evidence of attendance at parish Masses is largely subjective (e.g. being known to one of the priests and seen regularly at Mass or being regularly involved in a liturgical ministry).
- Regular receipt in the Sunday collection basket (at least once per month) of a contribution envelope provides an objective measure of regularity of attendance at St. Michael Parish.

## FINANCIAL SUPPORT

- Level of financial support would vary from family to family depending on the family’s income. The biblical tradition of a tithe is 10% of one’s income – Catholic guidelines generally recommend an ideal of 5% given to support one’s parish, 5% given to support other charities. In a community such as ours, it would generally not be unreasonable to expect a minimum of \$10-20 per week.
- Any financial contributions to the church must be identifiable, the best method being through contribution envelopes with donor information included on the envelope. Qualification of this financial support requirement will be validated based on contributions made over the last 6-12 months.
- Genuine financial need of a family is always considered when assessing a family’s level of financial support. If annual support is less than the reasonable minimum, a letter of explanation could be addressed to the Pastor for his consideration. Frequency of Mass attendance, as demonstrated by the regular use of the parish contribution envelope system (see above) as well as a copy of the school’s Financial Aid application would be required and taken into consideration in such cases.

## INVOLVEMENT OF PARENT OR CHILD IN A PARISH MINISTRY

- Verified, regular participation of the student or a parent in one of the ministries of St. Michael Parish (excluding required school volunteer opportunities) will also be considered as a criterion to establish verification as an “active, registered and participating” parishioner of St. Michael.

## SCHOOL COMMUNITY SERVICE REQUIREMENT

- **IMPORTANT: All families who are awarded the parishioner tuition discount are required to participate in at least one parent volunteer opportunity per quarter through our Advancement Office.**